



CHANGE NOTICE FOR MANUAL

March 13, 2008

MANUAL: Work First User's Manual
CHANGE NO.: 04-2008
TO: County Directors of Social Services
EFFECTIVE: April 1, 2008

I. BACKGROUND

Each year the United States Department of Health and Human Services (HHS) issues poverty guidelines, which are published in the *Federal Register*. On January 23, 2008 the 2008 HHS Poverty Guidelines were issued. These guidelines have been used to develop the income limits for the 150 and 200 percent income scales.

II. SPECIFIC CHANGES

Section 102

A. Figures 1 and 2 have been revised to reflect the new 150 and 200 percent poverty guidelines.

IMPLEMENTATION INSTRUCTIONS

This policy is in effect as of April 1, 2008.

III. INSTRUCTIONS FOR MAINTENANCE OF THE WORK FIRST MANUAL

Remove		Insert	
Section	Pages	Section	Pages
102	Figure 1	102	Figure 1
102	Figure 2	102	Figure 2

If you have questions, please contact your Work First Representative.

Sincerely,

A handwritten signature in cursive script that reads "Charisse S. Johnson".

Charisse S. Johnson, Chief
Family Support & Child Welfare Services

CSJ/cem

Attachments:
[WF102f1.doc](#)
[WF102f2.doc](#)