



CHANGE NOTICE FOR MANUAL

DATE: February 18, 2004

MANUAL: Work First

CHANGE NO.: 02-2004 Dated: February 18, 2004

TO: County Directors of Social Services

EFFECTIVE March 01, 2004, make the following changes to the Work First Manual.

I. BACKGROUND

The federal poverty guidelines for this year have been received. This change notice provides the updated monthly amounts for 2004.

II. SPECIFIC CHANGES

Work First Manual Section 102, Short-Term Services and Benefits, Figures 1 and 2, have been revised to update the chart that shows 200% of the Federal Poverty Guidelines.

III. IMPLEMENTATION INSTRUCTIONS

Apply this change effective March 1, 2004.

IV. INSTRUCTIONS FOR MAINTENANCE OF THE WORK FIRST MANUAL

Remove		Insert	
Section	Pages	Section	Pages
102	Figure 1	102	Figure 1
102	Figure 2	102	Figure 2

If you have any questions, please contact your Work First Representative.

Sincerely,

A handwritten signature in black ink, appearing to read "Jo Ann Lamm". The signature is fluid and cursive, with the first name "Jo" being particularly prominent.

Jo Ann Lamm, Program Administrator

Family Support and Child Welfare Services Section

JL/cm

Attachment

[WF102f1](#)

[WF102f2](#)