

CHANGE NOTICE FOR MANUAL

DATE: August 27, 2021
MANUAL: Food and Nutrition Services Certification Manual
TO: County Directors of Social Services
CHANGE NO: 14-2021
SUBJECT: Policy Updates
EFFECTIVE: September 3, 2021

I. BACKGROUND

The purpose of this change notice is to update the Income and Resources section of the Food and Nutrition Services (FNS) manual. FNS deduction information has been removed from the Integrated Eligibility Manual (IEM) and has been updated and moved to the FNS certification manual section 340. FNS 260 Whose Income is Counted, FNS 285 Determining Benefit Levels, and FNS 250 Resources have been updated and moved to section 300. Administrative Letters and Dear County Director Letters issued for these manual sections prior to this notice are now obsolete.

II. SPECIFIC CHANGES

FNS 305 Rules for Budgeting Income
Correction to section 305.05 B. 2. a. ii. 2021 COLA increase was incorrectly applied to the policy. The correct threshold remains \$50 as per previous policy. Effective date for this section only is upon receipt.
FNS 340 Deductions
Information from the Integrated Eligibility Manual sections 4080 have been updated and moved to the Food and Nutrition Services Certification manual section 340.
FNS 350 Whose Income is Counted
Information from FNS 260 has been updated to remove outdated references and incorporate any Administrative Letters or Dear County Director Letters.
FNS 360 Determining Benefit Levels
Information from FNS 285 has been updated to remove outdated references and incorporate any Administrative Letters or Dear County Director Letters.
FNS 390 Resources
Information from FNS 250 has been updated to remove outdated references and incorporate any Administrative Letters or Dear County Director Letters.

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective September 3, 2021. Submit any questions regarding this policy to DSS.Policy.Questions@dhhs.nc.gov.

Sincerely,

Carla West

Carla West,
Senior Director for Economic Security Division of Social Services,
Economic and Family Services
CW/rc

Attachments:

FNS 305 Rules for Budgeting Income
FNS 340 Deductions
FNS 350 Whose Income is Counted
FNS 360 Determining Benefit Levels
FNS 390 Resources