CHANGE NOTICE FOR MANUAL

DATE: February 5, 2002

MANUAL: Energy

CHANGE NO.: 3-2002

TO: County Directors of Social Services

EFFECTIVE: Upon Receipt

The purpose of this change is to update policy in the Energy Manual to include current LIEAP income ranges by family size. This chart is to be used in appeals and overpayments for Energy checks issued in February 2002. Therefore, EP-800 has been revised to give the updated percentage of poverty for each household size to determine the benefit level for SFY 2002. This policy is effective upon receipt.

INSTRUCTIONS FOR MAINTENANCE OF THE ENERGY MANUAL

<u>Remove</u>		<u>Insert</u>	
Section	<u>Pages</u>	Section	<u>Pages</u>
EP-800	1-3	EP-800	1-3

If you have any questions, please contact your Program Integrity Representative.

Sincerely,

Wilbert R. Morris, Chief Economic Independence Section

AMS/bh Attachment