### **CHANGE NOTICE FOR MANUAL**

DATE: November 4, 2013

MANUAL: Energy Programs Manual

TO: County Directors of Social Services

**CHANGE NO.:** 2-2013

**SUBJECT:** Energy Program Policy Changes

**EFFECTIVE DATE: December 1, 2013** 

## I. BACKGROUND

The purpose of this change notice is to make LIEAP policy changes to the Energy Manual.

### II. SPECIFIC CHANGES

Section 300, Low Income Energy Assistance Program (LIEAP)

Updates income chart at Section 300.09 and 300.14.

## III. IMPLEMENTATION INSTRUCTIONS

The changes made to policy in the Energy manual are effective December 1, 2013.

# IV. INSTRUCTIONS FOR MAINTENANCE OF THE ENERGY MANUAL

<u>Remove</u>		<u>Insert</u>	
<u>Section</u>	<u>Pages</u>	<u>Section</u>	<u>Pages</u>
300	8, 23-24	300	8, 23-24

If you have any questions regarding this information, please contact your Food and Nutrition Services & Energy Programs Regional Support Team.

Sincerely,

David Locklear, Assistant Chief

Economic and Family Services Section

DL:ej

Attachments

EPs300