CHANGE NOTICE FOR MANUAL

DATE: July 18, 2018

MANUAL: Energy Programs Manual

TO: County Directors of Social Services

CHANGE NO: 03-2018

SUBJECT: Employee and Vendor Fraud

EFFECTIVE: August 1, 2018

I. BACKGROUD

The purpose of this manual change notice is to define suspected fraud by employees and vendors as a result of the 2016 LIHEAP Compliance Review conducted by the Administration for Children and Families.

II. SPECIFIC CHANGES

Section 140

Defined employee and vendor fraud and how to report these incidences in Section140.02.

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective with all applications taken and processed on or after August 1, 2018. If you have any questions regarding this information, submit to dss.policy.questions@dhhs.nc.gov.

Sincerely,

David Locklear, Deputy Director Economic and Family Services

SH/ac Attachments (1) EP 140

EP-CN3-2018