

North Carolina Division on Social Services

Inter-Agency Adoption Agreement

The purpose of this Adoption Services Inter-Agency Agreement, hereinafter referred to as the "Agreement" is to ensure that appropriate services are provided to all parties of this adoption and to facilitate communication between the agencies involved.

This Agreement is developed between the Agency having custody of the child, hereinafter referred to as the "Custodial Agency", and the Agency supervising the placement in the adoptive family, hereinafter referred to as the supervising Agency".

This Agreement between _____ and
Custodial Agency
_____ in reference to
Supervising Agency
_____ and
Name of Prospective Adoptive Family

Name(s) of Child(ren)

It is understood by both agencies that their respective responsibilities will be as follow:

The Custodial Agency Agrees to:

1. Provide information regarding the child(ren)'s eligibility for adoption assistance benefits;
2. Provide all available information regarding the child(ren)'s medical, psychological, social, education and placement histories;
3. Provide legal clearance documents—
 - o Parent's relinquishment and/or order terminating parental rights
 - o Agency's Consent to Adoption
 - o Affidavit of Parentage, if applicable; and
4. Respond to problems identified by the Supervising Agency in order to develop a plan for respite, removal, or provision of additional supportive services to sustain placement. Should removal be necessary, assume responsibility for future planning for the child(ren).

The Supervising Agency Agrees to:

1. Have contacts with the adoptive family and child(ren) at least as often as mandated by policy. Document these contacts, including strengths and needs of the family and children;
2. Provide supportive services as indicated, based on the needs of the family, to include (but not limited to) information and referral, counseling, adjustment services, assistance with assessing services available through other agencies and advocacy;
3. Notify the Custodial Agency of problems that may lead to the disruption of the adoptive placement and assist in coordinating appropriate plans;

4. Prepare and provide reports in reference to services provided and child(ren)'s adjustment to the family. Submit reports to the Custodial Agency on a regular, mutually agreed upon time, but no less than quarterly. Reports should include dates and details of contacts with the family and child(ren);

5. Facilitate the legal process and provide required reports to aid in the finalization of the adoption; and

6. Be available to assist family after the adoption is completed to find and utilize ongoing services as needed.

Signed this _____ day of _____, _____
Day Month Year

Signature of Director or Designee, Custodial Agency Print Full Name

Signature of Director or Designee, Supervising Agency Print Full Name

Signature of Adoptive Mother Print Full Name

Signature of Adoptive Father Print Full Name