CHANGE NOTICE FOR MANUAL 04-2007

DATE: January 11, 2007

MANUAL: Family Services Services Manual, Volume 1: Children's

Services, Chapter VIII: Child Protective Services Section 1411,

Safe Surrender

TO: County Directors of Social Services

ATTENTION: CPS Program Managers and Supervisors

CPS Social Workers

RE: Safe Surrender Policy

EFFECTIVE: Immediately

Administrative Letter #C.S. 2-01 dated October 2, 2001 provided some guidance regarding the Infant Homicide Prevention Act, commonly referred to as Safe Surrender, that became effective on 7-19-2001. Since that time the Division, in collaborated with the NCACDSS, decided that a more comprehensive policy was needed. Section 1411 has been added to Chapter VIII to provide more guidance on Safe Surrender. This policy also includes instruction for entering data into the Central Registry.

Should you have any questions regarding the policy please contact your Children's Program Representative or the Work First/CPS Policy Team at (919) 733-4622. For questions concerning Central Registry Data Entry, please contact Kate Johnson at (919) 733-3801 or katherine.johnson@ncmail.net.

Instructions:

Insert

Chapter VIII, Section 1411

Sincerely,

Esther T. High, Acting Chief

Exter I. Stigh

Family Support and Child Welfare Section

ETH:crb

Attachments:

CS1411

cc: Sherry S. Bradsher

JoAnn Lamm

Sarah Barham

Family Support and Child Welfare Team Leaders

Children's Program Representatives

Work First Program Representatives

Local Business Liaisons