

DHHS POLICIES AND PROCEDURES

Section V:	Human Resources
Title:	Safety and Benefits
Chapter:	Confined Space Plan
Current Effective Date:	3/1/16
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Purpose

This plan outlines procedures for the identification of confined spaces at DHHS, safe entry into these areas, and to establish training for persons required to enter and/or rescue persons in confined spaces.

Policy

It is the policy of DHHS to protect employees, patients, clients, residents, and any other individuals from hazards associated with confined spaces and to comply with all regulatory requirements, including the Occupational Safety and Health Administration (OSHA) standards, for the safe entry into such areas. This policy applies to all DHHS staff who may enter or work in the vicinity of confined spaces.

Definitions

Attendant - An employee posted outside a permit required confined space that monitors the authorized entrants. Duties for the Attendant include maintaining communication with authorized entrants, testing or monitoring the conditions within the confined space, controlling access to the confined space and surrounding area, and summoning rescue and emergency services when required. The Attendant must maintain accountability of all employees entering the confined space and be familiar with possible hazards and symptoms of exposure. An Attendant may perform duties as the Entry Supervisor and can also conduct a non-entry emergency rescue if trained to do so. The Attendant must have access to a telephone or radio in the event emergency rescue or help is needed.

Authorized Entrant: An employee who is authorized to enter a permit required confined space. Only employees trained in permit required confined space entry procedures may perform duties as an Authorized Entrant.

Confined Space - A space that (a) is large enough and so configured that an employee can bodily enter and perform assigned work; and (b) has limited or restricted means for entry or exit; and (c) is not designed for continuous occupancy.

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Entry Supervisor: The employee responsible for determining if acceptable entry conditions exist at a permit required confined space prior to entry. The Entry Supervisor is also responsible for authorizing entry, overseeing entry operations and for terminating entry when work is completed or when a condition arises that is not covered by the entry permit. The Entry Supervisor must verify that rescue services are available, that all tests have been completed and documented, that all procedures and equipment specified by the permit are in place, and that all other information on the confined space entry permit is complete before signing the permit and allowing entry to begin.

Non-Permit Confined Space: A confined space that does not contain or have the potential to contain any hazard capable of causing death or serious physical harm.

Permit Confined Space: A confined space that has one or more of the following: (a) Contains or has a potential to contain a hazardous atmosphere; (b) Contains a material that has the potential for engulfing an entrant; (c) Has an internal configuration such that an entrant could be trapped or asphyxiated by inwardly converging walls or by a floor which slopes downward and tapers to a smaller cross-section; or (d) Contains any other recognized serious safety or health hazards.

Roles and Responsibilities

Safety Programs Manager

The Safety Programs Manager (SPM) ensures that a written plan is in place to establish a policy for identification of and safe entry into confined spaces at DHHS. The SPM reviews the policy periodically.

Safety Officer

The Safety Officer monitors his/her assigned area to ensure compliance with this policy. The Safety Officer is responsible for coordinating training for applicable staff on confined space safety.

Manager/Supervisor

The manager/supervisor ensures that only authorized and trained staff enter confined spaces. The manager/supervisor ensures that designated staff complete required training prior to entering or monitoring a confined space.

DHHS Staff

Staff are responsible for complying with this policy. Staff only enter or monitor a confined space if trained to do so. Affected staff complete training as required.

General Procedures

Hazards

Confined spaces may present a threefold atmospheric hazard to persons who enter them, oxygen deficiency, explosive gases, and toxic gases, as well as other hazards. These hazards are described as follows:

- **Oxygen Deficiency:** Spaces in which the oxygen content in the air is less than 19.5% are considered to be hazardous. Oxygen deficient environments can quickly cause asphyxia followed by death. This deficiency can be caused by displacement of the oxygen by another gas, combustion, oxidation of metals, or aerobic bacteria. The atmosphere should have an oxygen content in the range of 19.5% to 23.5% for safe entry.
- **Explosive Gases:** Gases such as methane have a concentration range which can become explosive. The explosive range is bound by a lower explosive limit (LEL) and an upper explosive limit (UEL). A gas concentration between the LEL and UEL will yield an explosive environment. Below the lower explosive limit, the gas is too lean for an explosion. Above the upper explosive limit, the gas is too rich for an explosion. Atmospheres with concentrations of a flammable gas, vapor or mist greater than 10% of its lower explosive limit are too dangerous to enter because of the potential for explosion. Atmospheres with oxygen concentrations at or above 23.5% are dangerous because of a fire hazard.
- **Toxic Gases:** These gases present a hazard of asphyxiation and over exposure. In relatively low concentrations, these gases can cause discomfort, illness, unconsciousness, or death.
- **Other Hazards:** Other hazards which may be present in confined spaces include, but are not limited to, electrical hazards, mechanical hazards, slip and fall hazards, entrapment/engulfment hazards, and environmental stresses such as heat or extreme cold.

Permit Required Space Identification

The Safety Officer identifies all permit-required confined spaces within his/her assigned areas, as well as the associated hazards and required safety equipment.

Area	Identified Potential Hazards	Required Safety Equipment
Storm Drains Utility Manholes Sewage Manholes Pump/Lift Station Grease Pit	<ul style="list-style-type: none"> •Atmospheric hazards (low oxygen, toxic or flammable gases) •Chemicals in piping and from roadway runoff (may harm lungs, skin, or eyes) •Engulfment and drowning •Electrocution (e.g., using electrical equipment in wet working conditions) •Slips, trips, and falls •Falling objects •High noise levels, low visibility, limits to communication, and long distances to exits 	Review of the appropriate JHA prior to access into any Confined Space. OR Gloves, Goggles, Full Body Harness, SCBA, Hardhat, Non-slip Safety Boots, Protective Clothing

<p>Water filter tanks and reservoirs Powerhouse</p>	<ul style="list-style-type: none"> •Atmospheric hazards (low oxygen, toxic or flammable gases) •Engulfment and drowning •Electrocution (e.g., using electrical equipment in wet working conditions) •Slips, trips, and falls •Falling objects •High noise levels, low visibility, limits to communication 	<p>Review of the appropriate JHA prior to access into any Confined Space.</p> <p>OR</p> <p>Gloves, Goggles, Hardhat, Full Body Harness, SCBA, Dielectric Boots, Protective Clothing</p>
<p>Boilers Throughout</p>	<ul style="list-style-type: none"> •Atmospheric hazards (low oxygen, toxic or flammable gases) •Chemicals/steam in (may harm lungs, skin, or eyes) •Electrocution (e.g., using electrical equipment in wet working conditions) •Slips, trips, and falls •High noise levels 	<p>Review of the appropriate JHA prior to access into any Confined Space.</p> <p>OR</p> <p>Gloves, Goggles, Hardhat, Full Body Harness, SCBA, Dielectric Boots, Protective Clothing</p>
<p>Air Handling Units Throughout</p>	<ul style="list-style-type: none"> •Atmospheric hazards (low oxygen) •Chemicals in piping/refrigerant (may harm lungs, skin, or eyes) •Electrocution (e.g., using electrical equipment in wet working conditions) •Slips, trips, and falls 	<p>Review of the appropriate JHA prior to access into any Confined Space.</p> <p>OR</p> <p>Gloves, Goggles, Full Body Harness, SCBA, Hardhat, Non-slip Safety Boots, Protective Clothing</p>
<p>Food Service Ovens</p>	<ul style="list-style-type: none"> •Atmospheric hazards (low oxygen, toxic fumes or flammable gases) •Electrocution (e.g., using electrical equipment in wet working conditions) •Slips, trips, and falls •Low visibility 	<p>Review of the appropriate JHA prior to access into any Confined Space.</p> <p>OR</p> <p>Gloves, Goggles, Hardhat, Full Body Harness, SCBA, Dielectric Boots, Protective Clothing</p>
<p>Area</p>	<p>Identified Potential Hazards</p>	<p>Required Safety Equipment</p>

Pipe Chases Throughout	<ul style="list-style-type: none"> •Atmospheric hazards (low oxygen, toxic or flammable gases) •Chemicals in piping (may harm lungs, skin, or eyes) •Electrocution (e.g., using electrical equipment in wet working conditions) •Slips, trips, and falls •Falling objects •High noise levels, low visibility, limits to communication, and long distances to exits 	<p>Review of the appropriate JHA prior to access into any Confined Space.</p> <p>OR</p> <p>Gloves, Goggles, Hardhat, Full Body Harness, SCBA, Dielectric Boots, Protective Clothing</p>
Elevator Pits/Shafts Throughout	<ul style="list-style-type: none"> •Atmospheric hazards (low oxygen, toxic or flammable gases) •Engulfment •Electrocution (e.g., using electrical equipment in wet working conditions) •Slips, trips, and falls •Falling objects •High noise levels, low visibility, limits to communication 	<p>Review of the appropriate JHA prior to access into any Confined Space.</p> <p>OR</p> <p>Gloves, Goggles, Hardhat, Full Body Harness, SCBA, Dielectric Boots, Protective Clothing</p>

Permit Required Confined Space Entry

- **Entry Permit:** When it becomes necessary to enter a permit required confined space (PRCS), an entry permit (Attachment D) must be completed. This permit prescribes the conditions and procedures before and during entry. An entry permit must be completed and approved by the Entry Supervisor prior to commencing work. It is the responsibility of the supervisor in charge of the work detail to request an entry permit and ensure procedures are followed. When conditions or work activities differ from those specified on the permit, the permit will be immediately revoked.

- **Atmospheric Testing and Monitoring:** Atmospheric testing is required to evaluate hazards and to verify acceptable entry conditions exist prior to entry. Atmospheric monitoring must be conducted throughout the duration of the entry procedures to verify continuation of acceptable entry conditions (see Attachment E). Results from the initial testing and subsequent monitoring, the time the tests were conducted, and the initials of the person conducting the tests will be recorded on the Entry Permit. Atmospheric testing/monitoring equipment must be available before entry. Only employees trained in the use and interpretation of collected data are authorized to use this equipment for the

purpose of verifying acceptable entry conditions. Monitoring equipment must have current calibration and be bump tested prior to use for entry.

- A. An appropriate gas monitor will sound an audible alarm, in addition to its visual readout, whenever one of the following conditions are detected: an oxygen concentration of less than 19.5% or more than 23.5%; flammable gas or vapor at 10% or more of the lower flammable limit (LFL) or Lower Explosive Level (LEL); and hydrogen sulfide or carbon monoxide at or above 10 ppm or 35 ppm respectively. Additional sensors or monitors may be needed for specific hazardous gases or vapors as identified.
 - B. Due to the fact that most gas monitors are oxygen dependent and will not provide reliable readings in an oxygen deficient atmosphere, testing will be conducted in the following order:
 - (1) Oxygen Level
 - (2) Combustible/Flammable Gases
 - (3) Toxic Gases
 - C. Persons testing and monitoring confined spaces will keep workers informed of the conditions as they enter and work in the area, especially if changing conditions are noted. If a dangerous atmospheric condition is detected, the workers will immediately vacate the confined space.
 - D. Testing results will be made available to all confined space entrants and each entrant will have the option of observing initial testing prior to entry.
- **Forced Air Ventilation:** Continuous forced ventilation of confined spaces with fresh air will be used when entering confined spaces where hazardous atmospheric conditions may exist or could develop. Ventilation will be directed to ventilate the immediate areas within the confined space where entrants will be working and will continue until all entrants have left the confined space. Ventilation must move fumes away from the worker's breathing zone and out of the space. Entry will not begin until all existing atmospheric hazards have been eliminated. Operations which consume oxygen or produce toxic fumes will have mechanical ventilation provided.
 - **Safety Equipment:** Persons who enter a PRCS must use Personal Protective Equipment (PPE) as needed to prevent injury or exposure from hazards within the confined space. The Job Hazard Analysis for the space to be entered must be reviewed by all parties of the confined space team. A tri-pod equipped with a retrieval system and a full body safety harness will be used when entering vertical confined spaces unless the harness itself would cause a hazard. Atmospheric monitoring devices with audible and visual alarms shall be worn by entrants into confined space where possible atmospheric hazards may

develop during the entry procedures. When entrance covers are removed, the opening shall be promptly guarded by railing, temporary cover, or other temporary barrier that will prevent an accidental fall through the opening and that will protect each employee in the space from foreign objects entering the space. Additional PPE may be required and will be indicated on the entry permit (Attachment A).

- **Precautions:** A trained Attendant or standby person must be stationed at the PRCS entrance and be able to communicate with workers inside. The Attendant and Entrants must maintain communication with each other for notification of any emergency situation that may arise. The Safety Officer will be notified prior to and upon completion of the work in the permit-required confined space.

- **Emergency Rescue:** Emergency rescue equipment must be available at the site of the permit required confined space entry. Self-contained breathing apparatus (SCBAs) and a stretcher will be on-site during all entries. Prior to entering a PRCS the Safety Department will be notified so that a rescue team can be contacted in the event of an emergency. These team members will remain at the facility/division/office until entry procedures are complete and the PRCS is closed. The Rescue Team will be comprised of an in-house or contractor trained and qualified in rescue procedures as identified in Section K of 29 CFR 1946. The Local Fire Department will be notified to assist with an extraction and to provide medical assistance as needed. Non-entry rescue will be conducted whenever possible by using the tripod retrieval system and safety harness which is required for vertical permit confined space entries. A rescue drill involving the extraction of dummies, manikins, or an actual person will be conducted every 12 months to practice rescue procedures and allow employees to become familiar with the PRCS's.

- **Lockout/Tagout Isolation:** Before entering a confined space all sources of energy that could cause injury must be isolated and locked and tagged out following the procedures outlined in the facility/division/office Lockout/Tagout plan. Additional isolation processes may be required to protect entrants from the release of hazardous materials into the space such as:
 - A. **Blanking or Blinding:** The absolute closure of a pipe, line, or duct by the fastening of a solid plate that completely covers the bore and that is capable of withstanding the maximum pressure of the pipe, line, or duct with no leakage beyond the plate.
 - B. **Double Block and Bleed:** The closure of a line, duct, or pipe by closing and locking or tagging two in-line valves and by opening and locking or tagging a drain or vent valve in the line between the two closed valves.

- C. Mis-aligning or removing sections of lines, pipes, or ducts; a double block and bleed system.
- D. Blocking or disconnecting all mechanical linkages.
- E. The Plant Ops Department with the assistance of the Safety Department will identify any additional isolation procedures which must be conducted to provide safe entry into all Permit Required Confined Spaces. These procedures shall be documented on the entry permit.

- **Hot Work Permit:** All spark-producing work, welding, or gas cutting will be authorized by a Hot Work Permit in accordance with the facility/division/office Hot Work Plan.
- **Documentation:** The completed permit shall be made available to all authorized entrants and will be posted at the entrance to the confined space. The duration of the permit may not exceed the time required to complete the assigned job identified on the permit. Permits shall be returned to the Safety Office at the completion of work and shall be retained on file for one year.

Reclassification of a Permit Required Confined Space

A permit required confined space may be reclassified to a non-permit confined space. In order to be reclassified, the confined space must meet the following criteria:

- The space poses no actual or potential atmospheric hazards
- All hazards within the space are eliminated without entry into the space.
- If it is necessary to enter the permit space to eliminate hazards, such entry shall be performed using the procedures for permit required space entry outlined in this plan.
- If testing and inspection during that entry demonstrate that all hazards have been eliminated, the permit space may be reclassified as a non-permit confined space for as long as the hazards remain eliminated.

The Safety Officer (or designee) is the only person authorized to reclassify a permit required confined space. The Plants Operations Supervisor performing the work will complete the Reclassification of Permit Required Confined Space form (Attachment F) indicating the identified hazards and the methods used to eliminate each hazard. The Safety Officer must sign the form after verifying that all hazards have been eliminated. If hazards arise within the reclassified confined space, all employees shall exit the confined space immediately. The Safety Officer will reevaluate the confined space prior to reentry.

Contractor Services

Outside contractors will be informed by Plant Operations or the Contracting Officer of confined space locations and their hazards. Contractors performing services requiring confined space entry will comply with the requirements of this policy and 29 CFR 1910.146.

Training

Training is provided for all employees whose duties require them to enter confined spaces. This training must be adequate to provide them the understanding, knowledge, and skills necessary for the safe performance of these duties. It is the responsibility of the of Plant Operations to ensure all affected employees are trained before the employee is first assigned these duties, before there is a change in assigned duties, whenever there is a change in permit space operations, and whenever necessary to maintain proficiency.

Documentation of completion of confined space training is maintained in the employees training file and by the Safety Officer. The Safety Officer will review this documentation periodically or at least annually.

During Annual Refresher Training for Plant Operations, all employee receive confined space training to include:

- The definition of a confined space.
- The definition of a permit required confined space.
- The location of confined spaces.
- The hazards associated with confined spaces.

Employees with assigned responsibilities for entering confined spaces receive the following training annually. Training is documented on individual training records.

- Duties of Entry Supervisor, Entrant and Attendants
- Confined Space Entry Permits
- Atmospheric Hazards and use of monitoring equipment
- Signs and symptoms of exposure
- Communication methods
- Prohibited conditions
- Methods to summon rescue services

Training for in-house rescue personnel (if applicable) must also include;

- Conducting mock drills for representative permit spaces based on size, configuration, and accessibility.
- CPR and basic First Aid.

Employees performing the following duties must be trained as indicated:

- **Authorized Entrant:** The hazards that may be present during confined space entry; use of equipment used to conduct confined space entry or perform duties within the confined space to include all safety and personal protective equipment; and the general confined space entry procedures described in this policy.

- **Attendant:** Equivalent to an Authorized Entrant, as well as trained in the use of gas monitoring equipment; and the additional duties described in the “Definitions” section of this policy.
- **Entry Supervisor:** Equivalent to an Authorized Entrant, as well as trained in the use of gas monitoring equipment; and the additional duties described in the “Definitions” section of this policy.
- **Confined Space Rescue:** Employees conducting confined space rescue must be trained in confined space entry procedures, basic first-aid and cardiopulmonary resuscitation (CPR), as well as basic confined space rescue procedures.

References

- OSHA Welding, Cutting, & Brazing Standard, 29CFR 1910.146
https://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9797

Permit Required Confined Spaces Details Form



6. Authorized Entrants			
		<input type="checkbox"/>	Attendant
		<input type="checkbox"/>	Entrant
		<input type="checkbox"/>	Attendant
		<input type="checkbox"/>	Entrant
		<input type="checkbox"/>	Attendant
		<input type="checkbox"/>	Entrant
		<input type="checkbox"/>	Attendant
		<input type="checkbox"/>	Entrant
7. Equipment			
Communication			
Testing			
Control			
Rescue			
PPE			
Other			
8. Rescue Source		Contact Number	

Permit Required Confined Spaces Details Form



9. Entry Procedures			
Required Pre-Entry Tests	Test	Acceptable Level	
Pre-Entry Procedures			
Required Tests During Entry	Test	Frequency	Acceptable Level
Post Entry Procedures			



Permit Required Confined Spaces Employee Training Certification Form

This form certifies that the employee named below received classroom training in the Permit-Required Confined Space Program and in his/her duties for the permit spaces listed below.

Employee Information:	
Name:	Title:
Division:	Department:
Date of Training:	Training Type: <input type="checkbox"/> Awareness <input type="checkbox"/> PRCS Procedures
Trainer Name:	Trainer Signature:

Training Course Information:	
Employee trained for (name/location of specific PRCS):	Employee Trained as:
	<input type="checkbox"/> Entry Supervisor <input type="checkbox"/> Attendant <input type="checkbox"/> Entrant
	<input type="checkbox"/> Entry Supervisor <input type="checkbox"/> Attendant <input type="checkbox"/> Entrant
	<input type="checkbox"/> Entry Supervisor <input type="checkbox"/> Attendant <input type="checkbox"/> Entrant
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	<input type="checkbox"/> Entry Supervisor <input type="checkbox"/> Attendant <input type="checkbox"/> Entrant
	<input type="checkbox"/> Entry Supervisor <input type="checkbox"/> Attendant <input type="checkbox"/> Entrant

By signing below, I certify that I have received the training listed above on the date listed above, that I understood the information provided, and that I am capable of following the permit-required confined space procedures and performing the activities assigned to me under those procedures.	
Employee's Signature:	Date:



Permit Required Confined Spaces Entry Permit

This permit must be completed prior to any entry into a permit-required confined space. Completed permit must be posted at the entrance to the space. Permits are kept on file by the Safety Officer and Plant Operations Supervisor.

Identification of Permit Space:		Location		Entry Supervisor (Print)	
Work to Be Performed:					
Hazards In the Space					
<input type="checkbox"/> Atmospheric <input type="checkbox"/> Oxygen Deficiency <input type="checkbox"/> Flammable Gases <input type="checkbox"/> Toxic <input type="checkbox"/> Gases/Vapors/Mists <input type="checkbox"/> Other (Attach List)		<input type="checkbox"/> Engulfment (List)		<input type="checkbox"/> Configuration <input type="checkbox"/> Sloping Walls <input type="checkbox"/> Narrowing Floor <input type="checkbox"/> Entrants Out of Sight <input type="checkbox"/> Other (Attach List)	
<input type="checkbox"/> Other Serious Hazard <input type="checkbox"/> Moving Parts <input type="checkbox"/> Electrical <input type="checkbox"/> Radiation <input type="checkbox"/> Other (Attach List)					
Required Equipment					
<input type="checkbox"/> Respirator <input type="checkbox"/> SCBA <input type="checkbox"/> Supplied Air <input type="checkbox"/> PAPR <input type="checkbox"/> Negative Pressure		<input type="checkbox"/> Eye Protection <input type="checkbox"/> Face Shield <input type="checkbox"/> Goggles <input type="checkbox"/> Glasses		<input type="checkbox"/> Rescue Equipment <input type="checkbox"/> Harness <input type="checkbox"/> Wristlets <input type="checkbox"/> Winch/Lift	
<input type="checkbox"/> Hard Hat <input type="checkbox"/> Gloves <input type="checkbox"/> Protective Clothing (List)		<input type="checkbox"/> Attendant Communication Equip. <input type="checkbox"/> Communication Equipment (List) <input type="checkbox"/> Fire Extinguisher <input type="checkbox"/> Lighting <input type="checkbox"/> Other (List)			
Required Pre-Entry Actions (Check First Block if Required, Check Second Block when performed)					
<input type="checkbox"/> Notify Local Rescue of Entry <input type="checkbox"/> Purge-Flush <input type="checkbox"/> Venting <input type="checkbox"/> Continuous Forced Air		<input type="checkbox"/> Inerting <input type="checkbox"/> Double Block and Bleed <input type="checkbox"/> Blanking/Binding <input type="checkbox"/> Set Up Rescue Equipment		<input type="checkbox"/> Line Braking <input type="checkbox"/> Isolation <input type="checkbox"/> Traffic Control Devices <input type="checkbox"/> Lockout (List Equipment)	
<input type="checkbox"/> Other (List)		<input type="checkbox"/>			
Final Atmospheric Test (Perform After Pre-Entry Actions) <input type="checkbox"/> Required <input type="checkbox"/> Not Required		<input type="checkbox"/> Oxygen: 19.5-23.5 <input type="checkbox"/> Flammable: 10% LFL <input type="checkbox"/> CO: 35 ppm		<input type="checkbox"/> Other (List PELs and Actual)	
Other Entry Permits Issued:				Rescue Number:	
Authorized Employees					
		<input type="checkbox"/> Entrant <input type="checkbox"/> Attendant			
		<input type="checkbox"/> Entrant <input type="checkbox"/> Attendant			
		<input type="checkbox"/> Entrant <input type="checkbox"/> Attendant			
<input type="checkbox"/> Entry approved by permit only <input type="checkbox"/> Entry/Atmosphere monitoring log required		<input type="checkbox"/> Alternate entry procedures approved upon verification of atmospheric levels		<input type="checkbox"/> Space reclassified upon verification of hazard elimination	
Authorizing Entry Supervisor		Date Issued		Time Issued	
Date/Time of Entry		Date/Time Entry Completed			
Post Entry					
<input type="checkbox"/> Entry successful <input type="checkbox"/> Permit terminated due to emergency Comments:		Post Entry Activities <input type="checkbox"/> All entrants accounted for. <input type="checkbox"/> All isolation and control measures disabled. <input type="checkbox"/> Equipment secured and properly stored. <input type="checkbox"/> Space secured against unauthorized entry. <input type="checkbox"/> Rescue personnel contacted to stand down.			
Verified by:					



**Permit Required Confined Spaces
Entry and Atmospheric Monitoring Log**

*Log must be maintained when entrants are expected to enter and leave a permit space more than once.
Gas monitoring shall be conducted at least once per hour.*

Entrant		Time Entered	Time Exited	Entrant		Time Entered	Time Exited

Oxygen (19.5 - 23.5)			Flammable Gas (10%)			Air Contaminants				
Time	Initials	Level	Time	Initials	Level	Name	PEL	Time	Initials	Level

Verification of Tester (Signature)	
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Permit Required Confined Spaces Reclassification Form

This form must be completed and signed after eliminating hazards in order to reclassify a confined space from permit-required to permissible entry without a permit. The completed form must remain at the site of the confined space until all work is completed. Completed forms are kept on file by the Safety Officer.

Division:	Facility:
Building:	Location/Area:
Date of Reclassification:	Expiration Date:

Identified Hazards and Elimination Methods:	
Hazard Type (atmospheric, engulfment, configuration, other)	Method(s) used to eliminate hazard

I certify that this permit required confined space poses no actual or potential atmospheric hazards and that all hazards within the space have been eliminated. This space has been reclassified as a non-permit required confined space for as long as the hazards remain eliminated.

Safety Officer (or designee):	Signature:
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I understand that if hazards arise within the reclassified confined space all employees in the space shall exit the space immediately. The Safety Officer must reevaluate the space before reentry.

Supervisor:	Signature:
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