CHANGE NOTICE FOR MANUAL

DATE: March 10, 2004

MANUAL: Work First User's Manual

CHANGE NO: 1-2004

TO: County Directors of Social Services

EFFECTIVE: March 1, 2004

I. GENERAL

The purpose of this change notice is to provide instructions for the Systematic Alienage Verification Eligibility (SAVE) Information System web site. These instructions are available on-line via the internet website http://info.dhhs.state.nc.us/olm/manuals/dss/ and are located in the Family Support and Child Welfare directory.

II. SPECIFIC CHANGES

Effective March 8, 2004, the telephone verification system is no longer operational. This change replaces the telephone instructions with the instructions for the SAVE web site.

III. INSTRUCTIONS FOR MAINTENANCE OF THE WORK FIRST USER'S MANUAL

REMOVE		INSERT	
Section	Pages	Section	Pages
WF500	All	WF500	1 – 10

If you have any questions, please contact your Work First Representative.

Sincerely,

Hank Bowers, Chief

Program Reporting/Automation

HB/hk

Attachment

<u>WFum500</u>